

# Annual Report

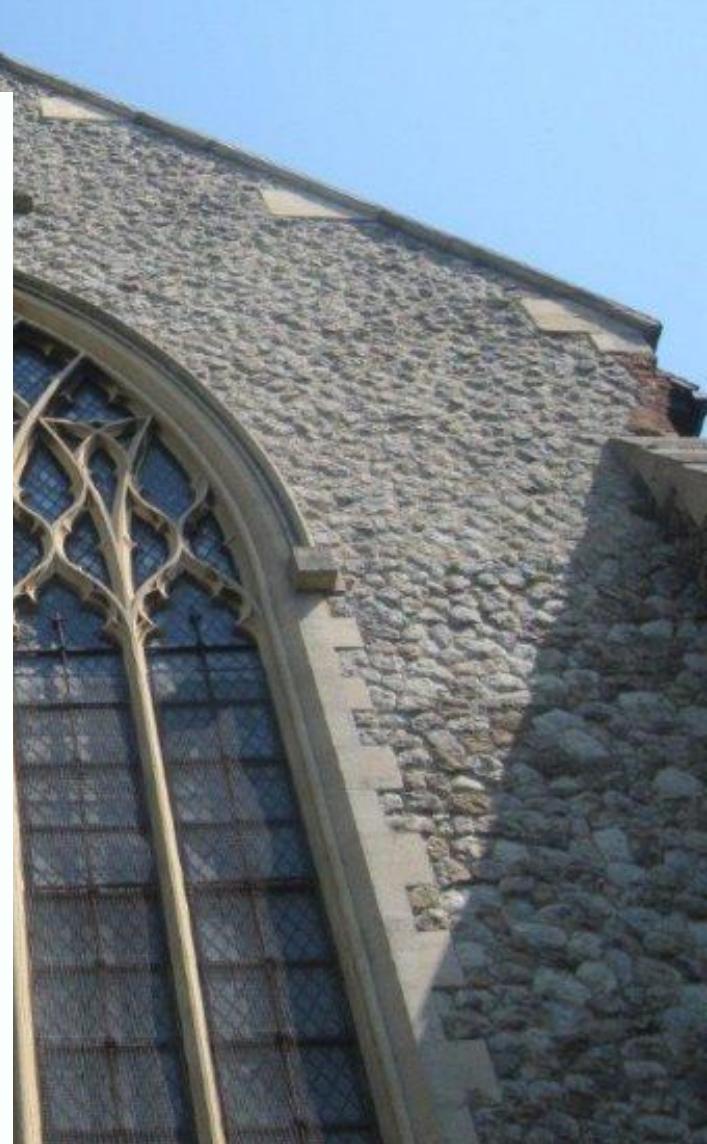
## 2024

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May 2025

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St. Luke's Church, Ramsgate



ST LUKE'S<sup>†</sup>  
RAMSGATE

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# 1 Introduction – Vicar’s Report

2024 was ‘The Year of Discernment.’ We wanted to find out what God was calling St. Luke’s and St. George’s to be about for the second half of the 2020’s and to come up with a 5-year plan and vision. The year began with an away day in River, near Dover, for PCC members from both churches and a few others with key leadership roles in the church. This generated lots of ideas and discussions. Our next step was to agree a verse of the year (Psalm 27:4) and a prayer for the year:

*Heavenly Father, you know all and you love all, we long for your presence. As you hear the cries of the world help us to hear your word. Make us disregard our selfish ambitions and listen to your Spirit. Keep us in your grace and guide us when we are perplexed. Enable us to cast our nets far and wide, to reach the young, old, rich and poor with the gospel of your salvation. And guide us to revitalise our communities and buildings for the glory of your name. Amen*

We had another evening meeting in February to try and clarify the questions we wanted to ask and came up with five questions:

- In what distinctive ways are our different Christian communities called to serve the needs of the local area?
- What values and strategies do we need to adopt to reach the young, old, rich and poor with the gospel of your salvation?
- What values and strategies do we need to adopt to become a truer expression of Christian community?
- How can we develop our Sunday services and other meetings in ways that promote discipleship in the whole of our lives, whilst retaining a distinctive style for each worshipping community?
- What do we need to let go of or what values and strategies do we need to adopt to free up, improve and increase our resources of people, buildings and finance for God’s work in Ramsgate?

During Lent we asked the study groups to consider these questions alongside studies on 1 Corinthians 8-14. We even experimented with the groups looking at the passage first and submitting questions to the preacher to respond to during the sermon on Sunday. The feedback from the study groups was collected and considered at another follow-up meeting at the end of April, where we struggled to pull together the mass of information, but came up with another five questions related to our specific challenges:

- Should we be developing new worshipping communities to connect with new people, and if so what kind?
- How can we ensure that the workload on volunteers and leaders who serve the church is manageable?
- How should we restore and develop our buildings to be more welcoming and usable by the community?
- Should we employ a youth worker to encourage more teenagers to come to and grow in faith?
- What should be the long-term relationship between St. Luke’s and St. George’s?

A questionnaire for the congregation was developed to try and seek people’s views on these questions and members were asked to complete it over the summer. The analysis of the responses then fed into another Saturday meeting mainly in St. Luke’s church but also involving some prayer walks. We looked at three possible vision ideas during this meeting and discussed the issues around them in an atmosphere of prayer. By the end

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of the meeting the mood seemed to be pointing to a version of the more radical vision: *Dare to Share*. This was then developed by the vicar and wardens from both churches into a fuller vision document called, *Dare to Share, Dare to Grow*. The document was presented to both PCCs separately in October to see if they would be happy for it to be presented to the wider congregation with a view of feedback being sought.

The vision was presented to a meeting of members from both congregations in November and people were invited to give their responses to it. This feedback was then reviewed by both PCCs separately, who met in early January 2025 and agreed to pursue the vision.

This all happened alongside the normal mission and ministry of St. Luke's. There were some unique events: the celebration of my twentieth anniversary at St. Luke's in May, the election hustings with the prospective MPs for Thanet East in June, the welcome of Beth our new curate and her husband, Tom and son Toby at the end of June, and the farewell to Claire Coleman as curate in August as she went off to become Team Vicar in Dover.

There were also some new initiatives. In September Tonya and her team launched an After School Club in the church on Thursday afternoons. Unfortunately, this was poorly attended, so we decided to put it on hold with the hope of relaunching it after Easter 2025. Also, in the autumn, Bruce Stokes and others set up a new monthly Men's group, which was well attended by both church members and friends at its first three meetings in 2024.

In addition, because people had expressed interest in being involved in Pastoral Care in the summer survey, we set up a new Pastoral Care Team. This team decided to focus on building teams to support people with particular needs and no local family support, to improve our welcome of new people and to develop a prayer ministry on Sunday mornings. The first of these has developed well with teams of people coordinating support through WhatsApp groups.

With God's strength and support, we have together come a long way in 2024. Our prayer is that God will continue to give us guidance, support and strength as we seek to grow his church and reach new people with the wonderful Good News of Christ.

Paul Worledge  
(Vicar, St. Luke's Ramsgate)

# 2 Parochial Church Council Report

## 2.1 Aims and Purposes

St Luke's Church PCC has the responsibility of co-operating with the incumbent, the Revd. Paul Worledge, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the maintenance and management of the St. Luke's church building and church hall. The hall is situated next to the church building on St. Luke's Avenue, Ramsgate.

## 2.2 Objectives and Activities

The PCC through its various activities, seeks to demonstrate God's love to our local community, provide opportunities for people to explore the Christian faith and encourage those who are Christians to grow in discipleship. These aims are brought about through a culture that seeks to:

- Prayer to God as the source of our strength to live and grow in faith.
- Care for each other within our community and for those in the wider community.
- Share the word of God with one another and the wider world.

This all happens through our main Sunday Services, smaller gatherings and specific projects aimed at supporting different groups in the wider community. We maintain our main church building and halls, to provide safe and welcoming spaces both for our own activities, but also for other community groups or members who wish to hire them.

## 2.3 Achievements and Performance

### 2.3.1 Overview of Regular Activities

These were the regular weekly activities running during 2024

<b>Sunday</b>	11:00-12:00 Sunday Service, including groups for ages 0-14. With Livestream.
<b>Monday</b>	09:30-10:00 Daily Prayer (St. Luke's) Study Group in evening
<b>Tuesday</b>	09:30-10:00 Daily Prayer (St. George's) 09:30-11:30 Christ Church Toddlers in St. Luke's Hall Study Group in afternoon
<b>Wednesday</b>	Study group in the morning and Study group in the evening Depression and Anxiety Self-Help Group
<b>Thursday</b>	09:30-10:00 Daily Prayer (St. Luke's) 10:00-11:30 Café4All 15:00-18:00 Youth Drop In (Launched in September, but put on pause in November)

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<b>Friday</b>	10:00-11:30 Play and Praise (Parent and Toddler Group) 12:30-14:30 Gather Women's Drop In (Run by Youth With a Mission at St. Luke's) 16:30-16:00 Creative Team music practice
<b>Saturday</b>	09:30-10:00 Daily Prayer (St. George's)

The Social Events group also put on a number of events on through the year including: a Pancake Party (February), Beetle Drive and Games (April), Summer Fair (August) and Tear Fund Big Night Quiz Evening (November). A new Men's Group was also launched, which aims to meet monthly for social events to connect the men in the church and others.

In May there was a special service to mark twenty years of Paul being vicar at St. Luke's. After the service, there was a BBQ in the church grounds. Around £2,000 was raised as part of this towards new church signs which were erected in September.

We also held a hustings in the church in the lead up to the General Election, which included candidates from all the major parties and was chaired by the vicar.

The hall was regularly rented to slimming groups on a Tuesday and Thursday evenings and the Church to the Thanet Light Orchestra on Thursday evenings. It was also rented by various groups through the year, mainly for children's parties.

### **2.3.2 Sunday Services: In-Person and Online**

We continue to livestream our main 11am services and post the sermons as a separate video on our YouTube channel which reached over 220 subscribers by the end of 2024. These and other activities are advertised by a weekly email, which is sent out to 190 people each week. It is estimated that our worshipping community is 167 people (that is people who attend at least once a month or who are housebound and still in contact with the church). Our actual attendance and online attendance is shown in the table below:

The usual in-person attendance on a normal Sunday was 70 adults and 15 children. The figure for adults is in line with the number of adults attending in the years before Covid, but the number of children is about 50% of the number attending before Covid. It is also estimated that on average an additional 16 watch online each week, which would put the total number of adults attending, as higher than any year before Covid. It also needs to be noted that we now have a number of people attending who used to attend local churches which are now closed, suggesting overall decline in the local area.

The breakdown of the worshipping community by age is given in the table below:

Children (Age 0-10)	26 (16%)
Young People (Age 11-17)	14 (8%)
Adults (Age 18-69)	90 (54%) – This is skewed to the older end of the age range.
Adults (Age 70+)	37 (22%)

### **2.3.3 Pastoral Offices**

In 2024, we had 5 baptisms, 2 marriages and 4 funerals linked with St. Luke's.

### **2.3.4 PCC Secretary Report**

During 2024, 8 PCC meetings took place including the APCM. The Standing Committee also met prior to each meeting to discuss pressing issues and to draft the agenda for the next PCC meeting. All meetings were quorate with, on average, 57% members attending each PCC meeting during the year, a decrease of 5% when compared with the previous years. The APCM was also well attended, with a total of 30 members of the congregation attending (including PCC members).

In 2024, there were a total of 15 PCC members. These were: Rev Paul Worledge, Rev Claire Coleman (until Sept 2024), Andrew McMillan, Nicky Galer, Brenda Walters-Erlam, David Perkins, Pauline Emptage, Audrey Tucker, Willow Whybrow, Alison Hawthorn, Mike Turner, Tonya Curry, Pam Elmes, George Leonard Chris Bissett and Beth Keenan (from August 2024).

These are some of the items discussed, approved and implemented by the PCC during 2024:

- The year of discernment processes for St Georges and St Luke's. Managed and coordinated by Paul Worledge.
- The Vicar's 20th anniversary celebration on 19th May 2024.
- Approval of the After School Club to commence in September 2024.
- Replacement of the 2 St Luke's notice boards. Mostly funded by gift day donations of £2,037.
- Annual PAT testing of electrical items.
- Fire risk assessment, Fire Warden training and actioning of some of the remedial works from the report.
- Renewal of Boiler in the hall as the old boiler was leaking.
- Replacement of broken gas heaters in the hall with electric heaters.
- Updating of Safeguarding policy and Introduction of new Safeguarding dashboard and action plan.
- Health & Safety – Pruning of overgrown trees in the church grounds.

2024 being the year of discernment for Vision 2030 with the theme "Dare to Share, Dare to Grow". Following the consultation process and members engagement the decision was that for growth and to spread the words of God in the community, we need to move forward into 1 shared space, that being of St Georges, the church in Central Ramsgate.

We trust God to clear the path and take us where he wants us to go.

May God continue to bless us all.

Brenda Walters-Erlam (Church Warden)

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### 2.3.6 Specific reports from some of our ministries

#### Cafe4All

*“For even the Son of Man did not come to be served, but to serve, and to give his life as a ransom for many.”*  
(Mark 10:45, NIV)

Cafe 4 All is in its third year and continues to connect St Luke's with our local community, providing a safe place to enjoy a chat with savouries, cakes, teas and coffees, all offered free of charge. We do have a donation plate and have received more than £1,000 over the year. At the end of 2024 we decided to renew the hot water heater which will be completed in early 2025. We praise and thank our Lord for all that happens here! For the Councillors who hold their surgery here and other meetings held during, before and after Cafe 4 All. Thanks to God for our Core team, Lesley, Lois, Peter and myself, Andrew. We are also very grateful to Emily (Charlie's daughter) for making such lovely bread. Thanks to Charlie and others who help driving people to and from Cafe 4 All and to Bruce for rocking up with his rock cakes and for playing the piano. And thanks to Margaret, Barbara and Richard for stepping in when needed! It's true to say it's the 'team work' that makes the 'dream work'!

I spoke to a few of our regular visitors who gave the following comments:-

“It's a wonderful place to come because you can talk to so many different people about so many different things.”

“We come here for the company and of course the lovely bread and amazing cakes.”

“If you live on your own, you might not celebrate your own birthday but when you come to Cafe 4 All and have a birthday cake presented to you that means a lot!”

“We enjoy the events like the Carols & Cakes, the Address to the Haggis, and Bruce playing the piano.”

Andrew McMillan

#### Play and Praise

We have had another fantastic year at Play and Praise in 2024. Our numbers seem to be steady at 16-25 children every week. Welcoming new families is always a joy. We have a craft every week that follows a bible story from our Early Readers Bible. On special days we do craft for the kids to celebrate these days: Mother's Day, Father's Day, Red Nose Day and Children in Need. The craft has been very popular and encourages interacting with the children, and the parents or carers interacting with each other. With a wide range of toys, we have something for every age group. We sing songs and nursery rhythms after play time and end this with a bible story, incorporating the craft. We end the session with healthy snacks for the kids and not so healthy treats, tea and coffee for the parents or carers.

Tonya Curry

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## **Sparklers**

In 2024, Sparklers resumed for children from birth to year 1. Each week, the children focus on a new story from the bible and explore this through song, instruments and craft. The session ends with a prayer of their choice and time for them to build friendships and play together.

Lauren Meyrick

## **Sunday Club**

Sunday Club meets most weeks during term time and is for children from years 1 – 6 at primary school. It is held in the hall, where there is space to sit as a group on a large rug looking at a section of the bible using Mustard Seed material. Children then sit at tables for cutting & sticking, colouring or decorating the week's activity sheet to reinforce the message of the lesson and take home.

Mustard Seed material is divided into different series of 4 – 7 lessons on different books of the bible. The children are generally engaged and enjoy the bible story. Many of the Old Testament stories are dramatic and adventurous and really draw the children in. New Testament sessions are compelling and again really hold the attention of the children.

Spending time doing the craft activity gives opportunity to chat with children and any parents who might be there, particularly if they are new to church. It is also a chance for the children to talk and build up relationships with each other. The session often finishes with a prayer and any personal requests that might have come up are added.

Sunday Club sponsors a boy in the Philippines called John, through the children's charity, Compassion. 'Pennies for John' are collected in a money box, although most children forget to bring coins! He is often prayed for and cards are sent to him. His letters are also read out and enjoyed.

Early in the year, June stepped down from leading Sunday Club. Tina continued to help most weeks and Jonathan also joined as a helper. From September onwards, Tina and Jonathan agreed to lead along with Terry and Willow. The routine for leading has evolved into a four-week pattern where a leader helps lead, leads and has two weeks off before helping to lead again.

A special thanks to Tina and Jonathan for coming on board to help lead Sunday Club. Also, thanks to Terry for his faithful leading and storytelling skills! Thanks be to God for his good work in the lives of our young people at St Lukes through Sunday Club.

Willow Whybrow

## **Pathfinders**

Pathfinders had gone quite well in 2024. We did the same plan as Sunday Club and found this quite a challenge, with the low number of children attending most weeks. We added more artwork to the Perry Room which the children really enjoyed. The children seem to interact more through craft. There was a moment of joy in September when one child decided to still come into pathfinders, although she had reached the age of leaving us.

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The most memorable moment of 2024 was in November, all three clubs met together in the main hall for 10-15 minutes and practiced the Christmas song, *Joy to the World*, which they then performed in the church carol service. This was enjoyed by the congregation and all the children singing. All the Sunday leaders were left feeling very happy and blessed to have the children we have in our Sunday clubs.

Tonya Curry

### **Social Events**

Last year was another successful year of events. Starting with the pancake party that was well attended, then we had the beetle drive in April. In May we celebrated Paul being with us for 20 years.

We then had the summer fair at the end August which unfortunately wasn't as well attended as we would have liked, we wonder if it was the date. If we do something like that again we are thinking beginning of July.

Light party was next which was well attended, every year we seem to get more children. We finished the year off with the Big Quiz for Tear Fund.

Charlie Harley

### **Men's Group**

Four men from St. Luke's decided to restart this group in September. Following a shared meal and discussion, we began to put a monthly programme together. In October we staged a Pool Tournament and then in November visited the Salvation Army for a talk on chocolate by Carl Whitewood. The group is primarily a social group for members, but also a space to which members' friends can be invited. Numbers have hovered around 20. Ced Hann, who attended all of the 2024 sessions, went to be with the Lord in early 2025. We will miss him but hope that the group will continue to draw new members.

Peter Erlam, Trevor Kenney, Bruce Stokes & Mike Turner

### **Wednesday Daytime Study Group**

Our Study group has six regular members who meet weekly to study God's Word and pray.

During the year each member has had the opportunity to lead a session successfully and everyone has gained confidence in sharing and discussing the Bible passages. We keep in touch via our WhatsApp group to share group information, prayer requests and to praise and thank God for His amazing love and many blessings to us all. We pray God will enable us to be bold and use the opportunities He gives us to share our faith with others. 'Rejoice always, pray continually, give thanks in all circumstances for this is God's will for you in Christ Jesus.' ( 1 Thessalonians 5:16-18)

Vanessa Shingles

## 2.4 Financial Review

### 2.4.1 Finance Review of 2024

Total income for the year of £108,336 was £3,068 less than last year (2023: £111,404), see Note 2. This was mainly due to receiving a £5,000 legacy in 2023, but no legacies in 2024).

Total expenditure of £117,838 was £18,137 more than last year (2023: £99,701) see Note 3. This was partly due to the increase in Parish Share.

The full financial statements accompany this report.

Our designated funds are:

Hall, Social, Café 4 All and Play and Praise. The Hall fund is where all income and expenditure, purely relating to the Hall, are kept. The Social Fund, where monies collected at social events is held, will be used to help fund future events. If required, the designated funds could be utilized, if the general fund required it, and two of them, do indeed, form part of our reserve policy.

The Café 4 All Fund is for the outreach coffee morning we hold each Thursday. Any donations received towards the refreshments is held in the Café 4 All Fund and will be used, where necessary, for posters, replacing coffee machines etc.

The Play & Praise group is held on a Friday morning and is a self-sufficient pre-school group. Any monies collected can be used to purchase items that are beneficial to the group, such as Advent calendars and easter eggs.

We hold a number of restricted Mission funds; this is where donations are collected for different Missions throughout the year. The money in these funds as at the end of December are forwarded to the relevant missions each year.

Royal Harbour Outreach was set up to start a new initiative at the harbour. Unfortunately, the pioneer of the initiative passed away before the project could take off. Talks are ongoing as to what will happen to this fund in the future.

#### **General Fund**

This fund includes all transactions concerned with the day to day running of the church, church building, the cost of running services, outreach and both adult and child training. The largest commitment is the Parish Share, paid to Canterbury Diocese to cover the cost of our vicar and the cost of training curates across the Diocese, along with various other Diocesan expenses and initiatives. Included within this fund is monies transferred from the Church building fund and Capital fund, to ensure we have enough money to cover the day to day running of the church.

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We are encouraged and grateful to God that in the midst of another difficult year, so many people have continued to be so generous and been able to continue to support the church through faithful regular giving and generous one-off donations. Without these, we would not have been able to break even.

To increase giving to St Luke's a commitment Sunday is held annually towards the end of the year. This is an opportunity for people to consider their support to the church in the coming year, both in action and financially. The response allows for an accurate budget to be prepared for the following year and is crucial for informing decisions made by the PCC.

#### **Hall Fund**

The Hall has had slightly more bookings this year, than last, however the maintenance of the hall was much higher in 2024 due to new radiators being installed to replace the old gas heaters and the installation of a water heater. The salaries for the hall bookings administrator, gardener and maintenance worker were all for a full year, whereas in 2023 they were not employed until May.

#### **Donations**

A number of one-off donations were made by some individuals towards the notice boards for the Church and Hall, including two donations of £500 each and three at £100 each. However, one off donations towards the church were less than in 2023. The Independent Examiner kindly donated his gift (£100) to the church, feeling that the church had a greater need for it.

#### **2.4.2 Finance Projections for 2025**

After preparation of a budget, it is anticipated that we are facing a deficit of £30,649 for 2025 which is much worse than recent years and will affect our ability to meet the Parish Share. The Parish Share has increased to £65,299. The deficit will need to be covered, as much as possible through extra donations or increased regular giving. To reduce the deficit the PCC will continue to consider cost saving strategies and keep finances on the agenda at all PCC meetings.

The income budget for 2025 will not be sufficient to meet all church running costs and pay the Parish Share. The Diocese are aware of this and have agreed to us remaining an active church, while not paying the full Parish Share (£65,299). All other liabilities should still be met in full.

Longer term, we are looking to make cost savings on administration and buildings. This is via our Dare to Grow, Dare to Share vision 2030 vision which aims to bring St. Luke's and St. George's together as a unified parish. We will set up an efficient administration and decision-making system. It will also involve developing St. George's as a shared space for use by both congregations, working with architects and builders on design and planning and source funding through the sale of buildings, grants and fundraising.

Please continue to pray about the financial needs of St Luke's and our individual response to this need. If you are a tax payer, please remember to sign a Gift Aid Declaration and ensure that any gifts you make are identifiable by putting your name on the slip available with giving envelopes. Tax reclaims increase giving without further cost to donors. Donations can be made via BACS, but please do advise the treasurer if the gift

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is for any other purpose than the General Fund. Donations can also be made via the Parish Giving Scheme, as long as the donation is towards the General Fund. Please also remember to look at Give as you Live. This is a scheme where the church receives a donation when you make online purchases. Please look at their website or app and consider using this scheme when making purchases.

If you have any questions about church finance, please do not hesitate to ask.

Nicky Galer  
(Treasurer to the PCC)

## 2.5 Reserves Policy

The Trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The Trustees have made assessment for a period of at least one year from the date of approval of the financial statements. The Trustees have concluded that, together with the reserves established to help in such circumstances, there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity, therefore, continues to adopt the going concern basis in preparing its financial statements.

It is considered good practice to hold around three months of general expenses as a reserve fund. Based on 2024 expenditure this would amount to around £25,000. The year-end balance was £24,967 so we are at where we want to be.

Nicky Galer  
(Treasurer to the PCC)

## 2.6 Structure, governance and management

### 2.6.1 The Role and Work of the PCC

The PCC is the Parochial Church Council of St. Luke's church. Members include the vicar and those elected at the Annual Parochial Church Meeting by those who are on the church electoral roll. It has responsibility to oversee the running of church life and the church's mission in collaboration with the vicar and has a legal responsibility to oversee the upkeep of the church buildings and the running of the church finances.

Clergy licensed to the parish are automatically on the PCC. Church Wardens are elected annually and automatically become members of the PCC. Deanery Synod representatives are elected to Deanery Synod every three years (the next Deanery Synod election is in 2025), unless there is a vacancy, in which case they are elected until the next Deanery Synod election. They are also automatically part of the PCC. At least 1/3 of members elected to the PCC must be elected at the APCM each year and anyone who has not been elected at the last two APCMs needs to be re-elected to continue on the PCC.

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The PCC has a standing committee consisting of the Incumbent, Secretary, Treasurer and Wardens. This group can meet to make decisions on behalf of the PCC when decisions need to be made quickly.

### **2.6.2 PCC Policies**

As well as setting a budget each year, the PCC annually reviews a number of policies to ensure that we are meeting our legal responsibilities to care for the people who we work with. These include:

- Parish Safeguarding Policy
- Health and Safety Policy
- Data Protection Policy
- Financial Risk Assessment Policy
- Volunteer Recruitment Policy
- Recruitment of Ex-Offenders

These can be accessed online at: <http://www.stlukesramsgate.org/policies.html>

### **2.6.3 Finance Personnel**

The PCC appoints its Treasurer at the first meeting after the Annual Church Parochial Meeting (APCM). The PCC Treasurer is Mrs Nicky Galer. The PCC has a Bank Mandate which confirms the signatories to the accounts and this stipulates that two signatures are required at all times. In addition, other personnel have been appointed to assist the smooth running of the finances. These include a Hall Manager; responsible for bookings and collection of rents for the church hall. A Utilities Manager; who oversees the utility bills. A Banker; who collects all money and pays it to the bank. A Second Authoriser; chosen from the PCC to check and confirm all electronic payments. Additionally, nominated people have been chosen to maintain the petty cash accounts that are held within the various church groups.

## **2.7 Administrative Information**

### **2.7.1 Basic Information**

St Luke's Church is situated on the corner of Hollicondane Road and St Luke's Avenue, Ramsgate. It is part of the Deanery of Thanet, in the Diocese of Canterbury, within the Church of England.

The Parochial Church Council was registered with the Charity Commission on 25th October, 2010. Registration No: 1138535. There is a requirement to upload financial information with the Annual Report to the Charity Commission website each year.

**Church Office:** (10am-2pm, Tuesdays, Thursdays and Fridays).

**Bankers:**

**CAF Bank Ltd.** 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

**CCLA Investment Management Ltd.**, The CBF Church of England Funds, 80 Cheapside, LONDON, EC2V 6DZ

**Independent Examiner:** Alex Finlow FCA 5 Wear Bay Road, Folkestone, Kent, CT19 6AT

## 2.7.2 PCC Membership

Here is the membership:

*Licensed Clergy:* Rev. Paul Worledge (Chair, Incumbent)  
Rev. Claire Coleman (Until....?)  
Rev. Beth Keenan (From June 2024)

### *Representatives on the Deanery Synod:*

Mr. Mike Turner (Elected May 2022)  
Mrs. Alison Hawthorn (Elected May 2022)

### *Elected members:*

Mr. David Perkins (Elected May 2022)  
Mr. James Patterson (Elected May 2023)  
Mrs. Willow Whybrow (Elected May 2023)  
Mrs. Pamela Elmes (Elected May 2023)

Mrs. Pauline Emptage (Elected May 2024)  
Mrs. Audrey Tucker (Elected May 2024)  
Mrs. Tonya Curry (Elected May 2024)  
Mr. Christopher Bissett (Elected May 2024)  
Mr. George Leonard (Elected May 2024)

### *Co-Opted Members*

Mrs. Nicky Galer (Treasurer)  
*Vacant* (Secretary)

In addition, The PCC also appointed the following officers:

Parish Safeguarding Coordinator: Pauline Emptage

Electoral Roll Officer: James Patterson

Parish Disclosure Officer: James Patterson

Health and Safety Officers: David Perkins and *vacant*

Cheque Signatories: Nicky Galer, Paul Worledge, Andrew McMillan, Brenda Walter-Erlams

Online authorization of payments: Nicky Galer and Mike Turner

### 2.7.3 Electoral Roll Report (2024)

In 2024 we removed 8 names from the electoral roll (people who had moved away or changed churches) and added 11 new names of those who had applied to join the electoral roll this year. The new roll has thus increased from 100 to 103. Of the 103 on the 2024 electoral roll 34 live in the parish, up from 33 last year.

James Patterson (Electoral Roll Officer).

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#### 2.7.4 Staffing

The PCC employs 4 part-time staff:

- Cleaner for Hall and Church (5 hours per week): Caroline Perkins
- Administrator (9 hours per week): James Patterson (Shared with St. George's)
- Bookings Manager and Gardener (8 hours a week): Becky Wing (shared with St. George's)
- Maintenance Worker (4 hours a week): Shaun Hibbert (shared with St. George's)

The 2024 set of reports and accounts were approved at the PCC meeting on 26<sup>th</sup> April 2025.



Rev. Paul Worledge  
(Vicar, St. Luke's and Chair of St. Luke's PCC)

## 2.8 Fabric Report

**Background:** During 2023, following an inspection by the Fire Authority Enforcement Officer, St Luke's church and church hall received a Notice of Non-Statutory Schedule of required improvements, including having a professional fire risk assessment completed. The Fire Authority stated that they will follow up in the future to check on improvements. Our response to this was slow for a variety of reasons, however progress made in 2024 is shown below.

### **January – March**

Vicar Paul asked the congregation if anyone was able and willing to support the Buildings Team who have been running with very few members. Andrew Gilham said that he could assist in an advisory role, however we are thankful for his practical help throughout the year in addition to his regular input in maintaining the audio / visual systems. A replacement combination boiler for the supply of hot water was agreed by the PCC and fitted. It was also identified that fire extinguishers may need replacing and that the church notice boards also needed replacing.

### **April - June**

The PCC agreed to fund the new church notice boards with money raised from St Luke's 'gift day'. The future use of our buildings began to be one of the focal questions during this year of discernment. A local pest control company was commissioned to deal with mice in church. The 5 yearly Electrical installation check and PAT testing were also completed.

### **July - September**

A professional fire risk assessment was completed, however this has placed restrictions on the number of people allowed in the church building. It also identified further extensive necessary fire safety works, such as needing to bring the large exit door on the North side of church back into operation and a requirement for fireproof boarding to compartmentalize higher risk areas in the crypt, near the electric consumer unit. Some new fire extinguishers were purchased for the Crypt and kitchenette areas. The other extinguishers were serviced and have not yet reached their end of service life. The new noticeboards were purchased. Following a complaint from a local resident to Kent County Council, a tree survey was completed. Quotes for the fire Safety works were received with estimates between £1,500 - £23,000. With the help of Andrew Gilham, he and myself started to complete some of the smaller required works. The church boilers required some expensive repair work which was completed.

### **October - December**

Fire safety works continued, and we were able to complete Fire Safety training, Fire safety log for all relevant testing and training record keeping, professional schedule for annual mandatory checks, additional electric sockets and new emergency lighting, fire proofing the kitchen servery door and curtains in the church hall. We are currently at the expiratory stage of bringing the North doors back into operation. The new church notice boards were erected thanks to Shaun with some help from Jonah. We are again thankful to our staff group for their work on the administration, cleaning and maintaining of the building and grounds of the church and church hall. It should however be noted that the use of the church building in particular has both changed and increased and our cleaner has been absent for a long time during which her work is being covered. I have recommended a review of our cleaning needs.

Andrew McMillan (Churchwarden)

### 3 Independent Examiner's Report

#### Independent Examiner's Report to the Parochial Church Council For the year ended 31 December 2024

This report on the financial statements of the PCC for the year ended 31 December 2024, which are set out on pages 19 to 25, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and Charities Act 2011 ('the 2011 Act').

#### Respective Responsibilities of Trustees & Examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 144(2) of the 2011 Act does not apply and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC, and the PCC Trustees, as a body, for my work, for this report or for the opinions I have formed.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section s.145(5)(b) of the 2011 Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishop's Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act, and
  - to prepare accounts, which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



30/04/2025

Alex Finlow FCA, 5 Wear Bay Road, Folkestone, Kent, CT19 6AT

## 4 Statement of Financial Activities

St. Luke's Church - Ramsgate Statement of Financial Activities year ended 31 December 2024									
				2024					2023
	Note	Unrestricted funds	Designated funds	Restricted funds	Total funds	Unrestricted funds	Designated funds	Restricted funds	Total funds
<b>Income from:</b>									
Voluntary income	2a	81,031	1,749	4,744	87,524	82,439	6,538	4,406	93,383
Activities for generating funds	2b	428	-	-	428	320	-	-	320
Income from investments	2c	901	-	-	901	630	-	-	630
Church activities	2d	2,708	12,502	-	15,209	2,987	11,490	-	14,477
Other incoming resources	2e	3,546	728	-	4,274	1,762	832	-	2,594
<b>Total Income</b>		<b>88,613</b>	<b>14,978</b>	<b>4,744</b>	<b>108,336</b>	<b>88,138</b>	<b>18,860</b>	<b>4,406</b>	<b>111,404</b>
Less:									
<b>Expenditure on:</b>									
Cost of generating voluntary income	3a	-	-	-	-	-	-	-	-
Fundraising trading costs	3b	-	-	-	-	-	-	-	-
Church activities	3c	97,458	16,208	4,173	117,838	81,730	12,675	5,296	99,701
Governance	3d	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>97,458</b>	<b>16,208</b>	<b>4,173</b>	<b>117,838</b>	<b>81,730</b>	<b>12,675</b>	<b>5,296</b>	<b>99,701</b>
<b>Net income / (expenditure)</b>		<b>( 8,845)</b>	<b>( 1,229)</b>	<b>572</b>	<b>( 9,502)</b>	<b>6,408</b>	<b>6,185</b>	<b>( 890)</b>	<b>11,703</b>
Brought forward at 1 January 2024	9	16,558	34,471	123,415	174,444	9,573	28,286	124,882	162,741
Transfers		17,254	( 17,405)	152	-	577	-	( 577)	-
<b>Carried forward at 31 December 2024</b>	<b>9</b>	<b>24,967</b>	<b>15,836</b>	<b>124,138</b>	<b>164,941</b>	<b>16,558</b>	<b>34,471</b>	<b>123,415</b>	<b>174,444</b>
<b>Continuing Operations</b>									
None of the PCC's operations were acquired or discontinued during the above two financial years.									
<b>Total Recognised Gains and Losses</b>									
The PCC has no recognised gains or losses other than the income and expenditure for the above two years.									
the notes on pages 21 - 25 form part of these financial statements									

## 4.1 Balance Sheet

St. Luke's Church - Ramsgate									
Balance Sheet									
year ended 31 December 2024									
		Unrestricted funds	Designated funds	Restricted funds	2024 Total funds	Unrestricted funds	Designated funds	Restricted funds	2023 Total funds
	Note	£	£	£	£	£	£	£	£
<b>Fixed Assets</b>									
<b>Tangible</b>	<b>6</b>	-	-	120,000	120,000	-	-	120,000	120,000
		-	-	120,000	120,000	-	-	120,000	120,000
<b>Current Assets</b>									
<b>Debtors</b>	<b>7</b>	1,421	-	43	1,464	-	-	-	-
<b>Cash at bank and in hand</b>		23,547	15,835	4,096	43,478	16,558	34,470	3,415	54,444
		24,967	15,835	4,139	44,941	16,558	34,470	3,415	54,444
<b>Current Liabilities</b>									
<b>Creditors falling due within one year</b>	<b>8</b>	-	-	-	-	-	-	-	-
<b>Net Current Assets</b>		24,967	15,835	4,139	44,941	16,558	34,470	3,415	54,444
<b>Total Net Assets</b>		24,967	15,835	124,139	164,941	16,558	34,470	123,415	174,444
<b>Represented by Parish Funds</b>									
<b>Free reserves</b>	<b>9</b>	24,967			24,967	16,558			16,558
<b>Designated</b>	<b>9</b>		15,835		15,835		34,470		34,470
<b>Restricted</b>	<b>9</b>			124,139	124,139			123,415	123,415
		24,967	15,835	124,139	164,941	16,558	34,470	123,415	174,444

Approved by the PCC on 26<sup>th</sup> April 2025 and signed on its behalf by:



Chairman

the notes on pages 21 - 25 form part of these financial statements

## 4.2 Notes to Accounts

### Accounting Policies

#### a) Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP FRS 102).

St Luke's Church meets the definition of a public benefit entity under FRS 102. The financial statements have been prepared under the historical cost convention except for land and buildings which is carried at deemed cost under the transitional provisions of FRS 102.

#### b) Funds

General Funds represent the funds of the PCC that are not subject to any regulations regarding their use and are available for the application on the general purposes of the PCC. Funds designated for a particular use by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### c) Incoming Resources

##### *Voluntary Income and capital sources*

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on gift aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due. Funds raised by fetes, garden parties and other similar events are accounted for gross.

##### *Other Ordinary Income*

Rental Income from the letting of church premises is recognised when the rental is due.

##### *Income from Investments*

Interest is accounted for when receivable.

#### d) Resources used

##### *Activities directly relating to the work of the Church*

The Diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (although not legal) liability and is shown as a creditor in the Balance Sheet.

#### e) Fixed Assets

##### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by Section 10 (2) (a) of the Charities Act 2011. No value is placed on movable furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed. The valuation for the Church Hall is based on a sale value obtained in 2019.

St. Luke's Church - Ramsgate  
 Notes to the financial statements (continued)  
 year ended 31 December 2024

Note	2024				2023			
	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
<b>2 Income from:</b>								
<b>2a Voluntary income</b>								
Planned giving:								
Standing orders and envelopes scheme	53,866	-	2,076	55,942	48,576	-	1,890	50,466
Tax recoverable	14,588	-	727	15,316	16,472	-	662	17,134
CAF etc.	-	-	-	-	-	-	-	-
	68,454	-	2,803	71,258	65,048	-	2,552	67,600
Collections	9,354	-	1,941	11,295	13,441	-	1,854	15,295
Other giving	2,222	1,749	-	3,971	2,950	1,538	-	4,488
Grants	1,000	-	-	1,000	1,000	-	-	1,000
Legacies	-	-	-	-	-	5,000	-	5,000
	81,031	1,749	4,744	87,524	82,439	6,538	4,406	93,383
<b>2b Activities for generating funds</b>								
Fundraising and events	428	-	-	428	320	-	-	320
	428	-	-	428	320	-	-	320
<b>2c Income from investments</b>								
Bank interest	901	-	-	901	630	-	-	630
	901	-	-	901	630	-	-	630
<b>2d Church activities</b>								
Church hall lettings	1,866	12,502	-	14,367	1,299	11,490	-	12,789
Fees	842	-	-	842	1,688	-	-	1,688
Coffee	-	-	-	-	-	-	-	-
	2,708	12,502	-	15,209	2,987	11,490	-	14,477
<b>2e Other incoming resources</b>								
Miscellaneous	3,546	728	-	4,274	1,762	832	-	2,594
	3,546	728	-	4,274	1,762	832	-	2,594
<b>Total Income</b>	<b>88,613</b>	<b>14,978</b>	<b>4,744</b>	<b>108,336</b>	<b>88,138</b>	<b>18,860</b>	<b>4,406</b>	<b>111,404</b>

**St. Luke's Church - Ramsgate**  
**Notes to the financial statements (continued)**  
**year ended 31 December 2024**

Note		2024				2023			
		Unrestricted funds	Designated funds	Restricted funds	Total funds	Unrestricted funds	Designated funds	Restricted funds	Total funds
		£	£	£	£	£	£	£	£
<b>3</b>	<b>Resources Expended:</b>								
<b>3a</b>	<b>Cost of generating voluntary income</b>								
	Planned giving stationery	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
<b>3b</b>	<b>Fundraising trading costs</b>								
	Fundraising and events	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
<b>3c</b>	<b>Church activities:</b>								
	Missionary societies	-	-	4,173	4,173	-	-	5,296	5,296
	Charities	870	-	-	870	820	-	-	820
		870	-	4,173	5,043	820	-	5,296	6,116
	Ministry:								
	Diocesan parish share	59,098	-	-	59,098	56,538	-	-	56,538
	Clergy and staff costs	8,464	-	-	8,464	7,641	-	-	7,641
	Church maintenance	10,091	-	-	10,091	2,806	-	-	2,806
	Hall maintenance	-	1,531	-	1,531	-	939	-	939
	Hall running costs	-	13,668	-	13,668	-	10,787	-	10,787
	Church running costs	15,138	1,004	-	16,142	11,512	899	-	12,411
	Insurance	3,675	-	-	3,675	2,306	-	-	2,306
	Bank charges	122	6	-	128	106	51	-	157
		96,588	16,208	-	112,795	80,910	12,675	-	93,585
	Total	97,458	16,208	4,173	117,838	81,730	12,675	5,296	99,701
<b>3d</b>	<b>Governance costs</b>								
	Independent Examiner's Fee	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	<b>Total Resources Expended</b>	<b>97,458</b>	<b>16,208</b>	<b>4,173</b>	<b>117,838</b>	<b>81,730</b>	<b>12,675</b>	<b>5,296</b>	<b>99,701</b>

St. Luke's Church - Ramsgate  
 Notes to the financial statements (continued)  
 year ended 31 December 2024

Note								
<b>4 Related parties, Trustee expenses and remuneration</b>								
During the year, expenses were reimbursed to no (2023:none) PCC members.								
<b>5 Staff costs</b>								
	Unrestricted funds	Designated funds	Restricted funds	2024 Total funds	Unrestricted funds	Designated funds	Restricted funds	2023 Total funds
	£	£	£	£	£	£	£	£
Wages and salaries	11,469	7,651	-	19,120	9,684	5,314	-	14,998
Social security costs	-	-	-	-	-	-	-	-
Pensions	-	-	-	-	-	-	-	-
	<b>11,469</b>	<b>7,651</b>	<b>-</b>	<b>19,120</b>	<b>9,684</b>	<b>5,314</b>	<b>-</b>	<b>14,998</b>
<b>6 Tangible fixed assets</b>								
				2024				
				Land & Buildings	Total			
<b>Cost</b>								
As at	01.01.24			120,000	120,000			
	Additions			-	-			
As at	31.12.24			<b>120,000</b>	<b>120,000</b>	Church Hall value based on 2019 sale value.		
<b>Depreciation</b>								
As at	01.01.24			-	-			
	Charged			-	-			
As at	31.12.24			<b>-</b>	<b>-</b>			
<b>Net Book Value</b>								
As at	31.12.24			120,000	120,000			
As at	31.12.23			<b>120,000</b>	<b>120,000</b>			
				<b>240,000</b>	<b>240,000</b>			
	Unrestricted funds	Designated funds	Restricted funds	2024 Total funds	Unrestricted funds	Designated funds	Restricted funds	2023 Total funds
	£	£	£	£	£	£	£	£
<b>7 Debtors</b>								
Gift Aid receivable	1,421	-	43	1,464	-	-	-	-
	-	-	-	-	-	-	-	-
	<b>1,421</b>	<b>-</b>	<b>43</b>	<b>1,464</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>8 Creditors</b>								
Accruals	-	-	-	-	-	-	269	269
	-	-	-	-	-	-	269	269

year ended 31 December 2024

Note						Carried forward
	Brought forward	Income	Expenditure	Result	Transfers	
9 Reserves	£	£	£	£	£	£
General	16,558	88,613	97,458	( 8,845)	17,254	24,967
<b>Designated</b>						
Church Building Fund	5,000	-	-	-	( 5,000)	-
Capital Fund	25,705	-	-	-	( 14,000)	11,705
Hall	1,258	12,602	15,204	( 2,603)	1,345	-
Play & Praise	731	260	174	86	-	817
Play & Praise - petty cash	209	728	730	( 2)	-	207
Cafe 4 All	1,381	1,362	100	1,262	250	2,892
Social	187	27	-	27	-	214
	34,470	14,978	16,208	( 1,229)	( 17,405)	15,835
Total unrestricted reserves	51,029	103,591	113,665	( 10,074)	( 152)	40,802
<b>Restricted</b>						
Fixed Assets - Hall	120,000	-	-	-	-	120,000
Harvest Appeal	-	910	-	910	-	910
Mission - Church Mission Society/SAMS	317	314	476	( 163)	189	344
Mission - Church Pastoral Aid Society	758	457	996	( 539)	189	408
Mission - Local Mission	652	585	652	( 67)	( 577)	8
Mission - Sponsor A Child	-	289	440	( 152)	152	-
Mission - Tearfund	1,094	762	1,094	( 332)	189	951
Mission - Greg & Sylvia Venables	482	437	484	( 46)	189	625
Mission - General	-	961	-	961	( 945)	16
Royal Harbour Outreach	111	-	-	-	-	111
ACTS	-	30	30	-	766	766
	123,415	4,744	4,173	571	152	124,139
<b>Total Reserves</b>	<b>174,444</b>	<b>108,336</b>	<b>117,838</b>	<b>( 9,503)</b>	<b>-</b>	<b>164,941</b>
	Brought forward					Carried forward
	01.01.23	Income	Expenditure	Result	Transfers	31.12.23
<b>Reserves</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted</b>						
General	9,573	88,138	81,730	6,408	577	16,558
<b>Designated</b>						
Church Building Fund	5,000	-	-	-	-	5,000
Capital Fund	22,380	5,000	1,675	3,325	-	25,705
Hall	-	11,490	10,232	1,258	-	1,258
Play & Praise	592	220	81	139	-	731
Play & Praise - petty cash	87	832	711	121	-	209
Cafe 4 All	227	1,154	-	1,154	-	1,381
Social	-	164	( 23)	187	-	187
	28,286	18,860	12,676	6,184	-	34,470
Total unrestricted reserves	37,859	106,998	94,406	12,592	577	51,029
<b>Restricted</b>						
Fixed Assets - Hall	120,000	-	-	-	-	120,000
Harvest Appeal	-	881	881	-	-	-
Mission - Church Mission Society/SAMS	288	129	288	( 159)	189	317
Mission - Church Pastoral Aid Society	527	569	527	42	189	758
Mission - Local Mission	-	464	-	464	189	652
Mission - Sponsor A Child	-	-	352	( 352)	352	-
Mission - Tearfund	1,264	907	1,266	( 358)	189	1,094
Mission - Greg & Sylvia Venables	490	294	490	( 196)	189	482
Mission - General	-	943	-	943	( 943)	-
Royal Harbour Outreach	111	-	-	-	-	111
ACTS	603	-	603	( 603)	-	-
Flowers - petty cash	55	-	-	-	( 55)	-
Men's Work	127	-	-	-	( 127)	-
Men's Group - Petty Cash	20	-	-	-	( 20)	-
Tuesday Friendship Club - petty cash	20	-	-	-	( 20)	-
Women's Work	61	-	-	-	( 61)	-
Youth	352	-	-	-	( 352)	-
Youth - petty cash	45	-	-	-	( 45)	-
Harvest 21 - Tearfund Recover together	-	-	-	-	-	-
I AM MARK Performance	-	-	-	-	-	-
Mission - CMS/Seeds	-	-	-	-	-	-
Ukraine conflict collection	-	-	-	-	-	-
Harvest 22 - Compassion	670	-	670	( 670)	-	-
Community Pastors	-	219	219	-	-	-
Hardship due to coronavirus	250	-	-	-	( 250)	-
	124,882	4,406	5,296	( 890)	( 577)	123,415
<b>Total Reserves</b>	<b>162,741</b>	<b>111,404</b>	<b>99,701</b>	<b>11,702</b>	<b>-</b>	<b>174,444</b>