

# PCC member



## Volunteer Role Description

<b>Vision:</b> What's it about?	To enable the growth of St. Luke's in the mission of God by joining with others to develop the church's strategy and oversee the management of buildings, finance and safeguarding procedures.		
<b>Skills and Qualities Required:</b> Can I do it?	<b>Essential:</b> <ul style="list-style-type: none"> <li>On electoral roll for 6 months+</li> <li>Agree with St. Luke's values and vision</li> <li>Able to join in group discussion</li> <li>Not disqualified from being a trustee (see nomination form)</li> </ul>	<b>Desired:</b> <ul style="list-style-type: none"> <li>A good knowledge of the church and its workings</li> <li>Particular skills or experience in building management, finance or policy monitoring – e.g. Safeguarding, GDPR, Health and Safety.</li> </ul>	
<b>How much time does it take?</b>			
<b>Preparation Time:</b>	Time to read notes 30 mins.	<b>When you need to be available:</b>	PCC meetings, Monday nights 7:30-10:00pm around 6 times a year, plus around 3 sub-group meetings a year.
<b>Is there a Trial Period available?</b> No, you need to be elected for a three-year period.			
<b>What is involved:</b>	<ul style="list-style-type: none"> <li>Attending the PCC meetings, engaging with the discussions and debates and where appropriate voting.</li> <li>Following what is going on at St. Luke's by reading the notes before a PCC meeting and generally being involved in the church's life.</li> <li>Listening to the wider views of church members on church life.</li> <li>Helping to develop policies and strategy for the church.</li> <li>Serving on a sub-group: buildings, finance and human resources or evangelism and discipleship.</li> <li>You are also expected to undergo three 90 minute online Safeguarding courses: Basic Awareness, Foundation and Domestic Abuse</li> </ul>		
<b>How does it grow you?</b>	<ul style="list-style-type: none"> <li>✓ Helps you to understand better what goes on at St. Luke's</li> <li>✓ A good experience of working with others to develop vision and strategies</li> </ul>		

Leadership Level:	Relevant Policies / Training:	Additional Checks:
<input type="checkbox"/> Overseer	<input checked="" type="checkbox"/> Data Protection / Privacy	<input checked="" type="checkbox"/> Practicing Christian
<input checked="" type="checkbox"/> Team Leader	<input checked="" type="checkbox"/> Health and Safety	<input type="checkbox"/> Child Protection DBS
<input type="checkbox"/> Helper	<input checked="" type="checkbox"/> Financial Risk Assessment	<input type="checkbox"/> Vulnerable Adult DBS
<input type="checkbox"/>	<input checked="" type="checkbox"/> Safeguarding	<input type="checkbox"/>

Thank you for considering taking on a role at St. Luke's. As a church we depend on the efforts of many volunteers and are grateful to God for their talents. We want our volunteers to be:

- **Godly:** Following Biblical Christian values and promoting the overall mission of the church.
- **Enthusiastic:** Eager to carry out their role to the best of their abilities to serve both God and others.
- **Equipped:** They have the suitable skills, encouragement, support needed for their role.
- **Reliable:** They fulfil the role they agree or take steps to ensure they can be covered.
- **Safe:** They do not pose any kind of risk to those who they may have responsibility for in their role.